

KOLEHIYO NG LUNGSOD NG DASMARIÑAS HRMU - RECORDS AND ARCHIYES

OFFICIAL RELEASE

## KOLEHIYO NG LUNGSOD NG DASMARIÑAS BAGONG PILIPINAS

City College of Dasmariñas

## OFFICE OF THE PRESIDENT

## **EXECUTIVE ORDER**

No. 17 s. o. 2025

26 June 2025

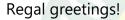
To: THE KLD COMMUNITY

From: DR. JUANITO O. CABANIAS, LPT

President/College Administrator

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Subject: ADMINISTRATORS' EVALUATION OF JOB PERFORMANCE



The KLD employees are hereby directed to observe the following in the conduct of the administrators' evaluation of job performance effective Fiscal Year 2025, Second Semester (July-December 2025 onwards):

Administrators to be evaluated	<b>Evaluators</b> of Administrators' Job
	Performance
President	All employees
Vice President	President, other VPs, Deans and all Directors Note: All other academic administrators and the faculty members shall be included as evaluators in the case of the VPAA, and all other Heads and staff in the case of the VPAdA and VPRFMREA.
Dean DASM	VPAA, other Deans, Administrators, Faculty, and Staff under the respective Institutes
	Note: In the case of the ISASEC Dean, he/she shall be evaluated by the VP concerned, administrators and staff under the Domain, all other Deans, and Associate Deans.
Institutional Directors (under VPAdA and VPRFMREA)	President, All VPs, all other Directors, and all other administrators from the College





## OFFICE OF THE PRESIDENT

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Academic Director (CAPI, Registrar)	VPAA, other Deans, other Administrators
	under the OVPAA and staff under the
	Center/Department concerned
Human Resource Management Officer	President and all other administrators,
IV, Supply Officer III/Budget Officer and	and staff concerned
Information Technology Officer	
Associate Deans, Academic Heads, Unit	Deans concerned, all other academic
Leads, Program Chairs, and Coordinators	administrators, faculty and staff
	concerned
Administrative Affairs and Regal	VPs concerned, immediate heads, all
Formation and Mission, Research and	other administrators and staff concerned
External Affairs Heads and Officers	

For strict compliance. Thank you very much.

cc: File