



REPUBLIC OF THE PHILIPPINES
PROVINCE OF CAVITE
CITY OF DASMARIÑAS

KOLEHIYO NG LUNGSOD NG DASMARIÑAS
City College of Dasmariñas



OFFICE OF THE PRESIDENT

EXECUTIVE ORDER

No. 17 s. o. 2025

26 June 2025



CAREN R. CANTANES

To: **THE KLD COMMUNITY**
Jasabrias

From: **DR. JUANITO O. CABANIAS, LPT**
President/College Administrator

Subject: **ADMINISTRATORS' EVALUATION OF JOB PERFORMANCE**

Regal greetings!

The KLD employees are hereby directed to observe the following in the conduct of the administrators' evaluation of job performance effective Fiscal Year 2025, Second Semester (July-December 2025 onwards):

Administrators to be evaluated	Evaluators of Administrators' Job Performance
President	All employees
Vice President	President, other VPs, Deans and all Directors Note: <i>All other academic administrators and the faculty members shall be included as evaluators in the case of the VPAA, and all other Heads and staff in the case of the VPAdA and VPRFMREA.</i>
Dean	VPAA, other Deans, Administrators, Faculty, and Staff under the respective Institutes Note: <i>In the case of the ISASEC Dean, he/she shall be evaluated by the VP concerned, administrators and staff under the Domain, all other Deans, and Associate Deans.</i>
Institutional Directors (under VPAdA and VPRFMREA)	President, All VPs, all other Directors, and all other administrators from the College



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Academic Director (CAPI, Registrar)	VPAA, other Deans, other Administrators under the OVPAA and staff under the Center/Department concerned
Human Resource Management Officer IV, Supply Officer III/Budget Officer and Information Technology Officer	President and all other administrators, and staff concerned
Associate Deans, Academic Heads, Unit Leads, Program Chairs, and Coordinators	Deans concerned, all other academic administrators, faculty and staff concerned
Administrative Affairs and Regal Formation and Mission, Research and External Affairs Heads and Officers	VPs concerned, immediate heads, all other administrators and staff concerned

For strict compliance. Thank you very much.

cc: File