



REPUBLIC OF THE PHILIPPINES
 PROVINCE OF CAVITE
 CITY OF DASMARIÑAS



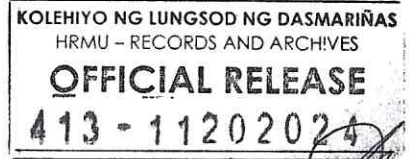
KOLEHIYO NG LUNGSOD NG DASMARIÑAS
City College of Dasmariñas

OFFICE OF THE PRESIDENT

EXECUTIVE ORDER

No. 008 s. o. 2024

20 November 2024



CAREN R. CANTANER

To: **The KID Community**
[Signature]
 From: **Prof. Dr. Juanito O. Cabanias, LPT**
President/College Administrator

Subject: **Quasi-Administrators' Regular Teaching Load and Maximum Teaching Overload every Semester/Term Effective Fiscal Year 2025**

Greetings!

The community is hereby informed of and enjoined to observe the **Quasi-Administrators' Regular Teaching Load and Maximum Teaching Overload every Semester/Term**:

Designation	Regular Teaching Load per week	Maximum Teaching Overload per week
Vice President	3 hours	3 hours
Dean/Director	6 hours	6 hours
Associate Dean/Program Chair/Unit Head/Special Assistant to the President	9 hours	9 hours
Students' Industry Relations Coordinator (for Institutes with Year Level 3/4 students doing the OJT/Internship already) /Clinical Education and Rotations Coordinator	12 hours	9 hours
Section Coordinator/Officer	15 hours	9 hours
Librarians/Guidance Counselors/Laboratory Technicians with Faculty Appointments	6 hours	6 hours

For strict compliance. Thank you very much.

cc: File



Building the foundation for the **Dasmariñeños**

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