



ETHICS REVIEW FOR RESEARCH PROPOSAL

Research Title: _____

Researcher/s: _____

Research Adviser: _____
(If applicable)

Academic Department: _____

Reviewed by: _____

Instruction to the Researchers /Investigator: - Fill out the necessary information needed in the following items below. -Check the box which you think is appropriate to your study		
I.GENERAL INFORMATION		
Title of Proposed Study <i>The title should briefly and simply reflect the main topic of the paper. Recommended length is 10-12 words.</i>		
Purpose of the Study	<input type="checkbox"/> Academic Requirement (Thesis, Dissertation) <input type="checkbox"/> Faculty/Independent Research Institutional <input type="checkbox"/> Collaboration Research Other (Please Specify)	
Nature and Type of Study	<input type="checkbox"/> Undergraduate Thesis <input type="checkbox"/> Masteral Thesis <input type="checkbox"/> Doctoral Dissertations <input type="checkbox"/> Funded Research	<input type="checkbox"/> Clinical research <input type="checkbox"/> Academic Research <input type="checkbox"/> Basic Research <input type="checkbox"/> Others _____
Source of Funding	<input type="checkbox"/> Self-funded <input type="checkbox"/> Government-Funded <input type="checkbox"/> Others _____	<input type="checkbox"/> Scholarship/Research Grant Specify: _____ <input type="checkbox"/> Institution-Funded Specify: _____
Duration of the Study	Start Date: _____ End Date: _____	Total No. of study participants: _____
Has the Research undergone Technical Review?	<input type="checkbox"/> Yes (please attach technical review results)	<input type="checkbox"/> No

Were the following sections technically reviewed and approved?	<input type="checkbox"/> Title <input type="checkbox"/> Introduction <input type="checkbox"/> Background <input type="checkbox"/> Statement of the Problem <input type="checkbox"/> Significance of the Study <input type="checkbox"/> Objectives <input type="checkbox"/> Literature Review <input type="checkbox"/> Conceptual Framework <input type="checkbox"/> Methodology	<input type="checkbox"/> Sampling <input type="checkbox"/> Sampling Method <input type="checkbox"/> Sample Size <input type="checkbox"/> Data Collection <input type="checkbox"/> Instrument and Data Collection Methods <input type="checkbox"/> Bias <input type="checkbox"/> Data Analysis <input type="checkbox"/> Ethical Considerations <input type="checkbox"/> Other Attachments
	<input type="checkbox"/> Research Design <input type="checkbox"/> Research Population	



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	<input type="checkbox"/> Recruitment Process <input type="checkbox"/> Research Variables	
Has the research been submitted to another research ethics committee?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
II. BRIEF DESCRIPTION OF THE STUDY		
III. ETHICS REVIEW GUIDELINES		
<p>The Kolehiyo ng Lungsod ng Dasmariñas guidelines is all necessary precautions must be taken when conducting research to guarantee that the study participants will not be harm and their interests are respected and protected. The main objectives of the ethics review services are to ensure the conduct of research in accordance with the ethical standards of each research program in KLD. It aims to defend and protect the dignity, rights, safety and well-being of human subjects involved in research activities and to uphold research integrity by identification and resolution of conflicts of interests. KLD mandates its faculty and students to obtain Ethics Review Board approval before embarking on data collection from human subjects. This paper serves as the official KLD Ethics Review Board statement that applies to academic staff, Research Administrators, and students. This is intended to give an ethical framework and guidance for the execution of this oversight and accounts for the wide range of circumstances that may arise throughout the course of conducting research.</p>		
<p><i>Ethical Considerations on Research Procedures:</i></p>		
<ol style="list-style-type: none">1. All proposals must be submitted to the committee for review of their scientific merit and ethical acceptability to one or more scientific review.2. Informed consent stating the nature and purpose of the study must be sought from the respondents/participants. Consent for minors (i.e. below 18 years old) and/or people with special needs must be secured from their parents or legal guardians.3. Prior to collecting any data, respondents and participants should be informed of both the potential hazards and benefits of the study.4. The respondents/participants should be given the option to quit or withdraw any time without any negative or harmful consequences5. The respondents/participants should be assured that their accounts will be kept private and confidential. Storage, disposal, and other future usage of the data should likewise be discussed and clearly explained to the respondents/participants.6. As soon as possible after a proposal or project has been approved by the research committee, the completed ethics review application form must be delivered to the head of the ERB		
RESEARCH ETHICS CATEGORY (<i>Kindly answer the questions as objectively and as accurately as possible</i>)		
<input type="checkbox"/> The research project involves human participants. <input type="checkbox"/> The research project involves human participants with intrusive interventions. <input type="checkbox"/> The research project involves pre-existing data collected from human participants.		



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- The research project involves animals as test subjects.
- The research project involves pathogenic organisms.
- The research project involves hazardous chemicals.
- The research project is community research.
- The research project involves indigenous people.
- The research project involves wildlife.
- The research project involves the use of data from the internet.
- The research project is technology research.
- The research project is survey research.
- The research project is action research.

Others: _____

GENERAL CHECKLIST	YES	NO
1. Does the research project involve participants who are minor (below 18 years old)?		
1.1 If Yes, does the researcher provide a parental consent form?		
2. Does the research project involve participants who are unable to give an informed consent (e.g., children, illiterate)?		
2.1 If Yes, does the researcher provide an informed consent form?		
3. Will the research project cause harm or discomfort and/or psychological stress to the participants?		
3.1.If Yes, is there an acceptable argument provided by the researcher that outlines the benefits of the research project outweighing the cost of harming the participants?		
4. Does the research project involve the discussion of sensitive or delicate topics (e.g., sexual activity, drug abuse, mental health, religious practices, disabilities, criminal/administrative records)?		
4.1. If Yes, does the informed consent form states that sensitive questions will be asked?		
4.2. If Yes, does the informed consent form ensures confidentiality and protects the anonymity of the participants?		
5.Does the research project involve the administration of controlled substances to the participants?		
5.1. If Yes, is there an acceptable argument provided by the researcher that outlines the benefits of the research project outweighing the cost of harming the participants?		
5.2.If Yes, does the methodology indicates how the participants will be brought back to their physical and psychological state prior to the administration of controlled substances?		
6. Does the research project involve the extraction of samples (e.g., urine, stool, blood) from the participants or involve invasive procedure?		
6.1.If Yes, is the invasive procedure clearly outlined in the methodology?		
7. Will the research project involve coercion of or deception to the participants? This includes deliberately misleading the participant in a way that they will possibly object to when told of the real purpose of the study.		
7.1. If Yes, is there an acceptable argument provided by the researcher that outlines the benefits of the research project outweighing the cost of coercing and/or deceiving the participants to obtain the necessary information?		
8. Will the participants, groups of people, institutions involved, and community in general be harmed by the dissemination of the study's findings?		
9. Will financial inducements be offered to the participants?		
10. Will there be any conflicts of interest with the research findings (i.e., the researcher works for an organization that will benefit from the results)?		



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Comments and Suggestions:

VI. RESEARCHER'S DECLARATION

I certify that the information contained in this application is accurate. I have acknowledged my obligations and the rights of the participants. I confirm that the research will be conducted in a line with all the legal and ethical standards. I undertake to inform the committee of any changes to the protocol of the staffing of this study.

Researcher's Signature _____

Decision

This proposal has been reviewed based on the institutional guidelines in the ethical conduct of research.

- Proposal is accepted
- Proposal is accepted with minor revision
- Proposal is accepted with major revision
- Proposal is rejected Disapproved
- Proposal is exempted for ethics review

Reviewed: _____

Signature over Printed

_____ Date